

## SUPPLEMENTARY PRODUCT TERMS & CONDITIONS

Supplementary Terms and conditions are in addition to the General Terms and Conditions; in the event of any conflict, the Supplementary Terms take precedence over the General Terms.

## PRICING

Food products have two types of pricing structures depending on the type of product:

- Fixed pricing is determined prior to the start of each quarter and will remain unchanged throughout the entire quarter.
- Differential pricing is issued bi-weekly and is based on the shipping date.

Price lists are available online at <https://catalog.calctra.ca.gov/food>. The delivery bill of lading will reflect the current price at the time of delivery, which will be applied to the invoice.

## MINIMUM ORDER

Minimum order of \$250.00 per delivery is required. CALCTRA approval is required for smaller orders.

## ORDER INFORMATION

Purchase orders and delivery schedules must be submitted via the CALCTRA Food Order System (FOS) (<https://foodordersubmission.calctra.ca.gov>) 30 calendar days prior to the beginning of each quarter. Purchase Orders should include each product's quarterly total.

## DELIVERY

The customer's signature on CALCTRA delivery receipts confirms acceptance of the product along with all shipping materials, including baskets, crates, pallets, dollies, and skids. All empty shipping materials must be organized by the purchaser for convenient pick-up at the delivery location.

## AMENDED DELIVERY SCHEDULE - FACTORY NOTIFICATION REQUIREMENTS

To update food deliveries, use CALCTRA's FOS to submit revised delivery schedules with the following advance notice:

PRODUCT LINE	PLEASE PROVIDE:
Bakery	Five (5) Working Days' Notice
Beverage Packaging	Ten (10) Working Days' Notice
Coffee	Ten (10) Working Days' Notice
Dairy	Ten (10) Working Days' Notice
Eggs	Fifteen (15) Working Days' Notice
Food Packaging	Ten (10) Working Days' Notice
Meat Cutting	Ten (10) Working Days' Notice
Poultry	Ten (10) Working Days' Notice

## PRODUCT SHELF-LIFE & STORAGE GUIDELINES

ENTERPRISE	PRODUCT (S)	SHELF-LIFE & STORAGE GUIDELINES
Milk Products	All	Fourteen (14) days from the processing date if stored at 40°F (4°C) or below.

## CALCTRA Supplementary Food Products Terms & Conditions

Packaged Beverages (Juice)	All	Thirty (30) days from the Julian date on the carton if stored at 40°F (4°C) or below.
Poultry Products-Frozen	All	Ninety (90) days from the delivery date.
Meat Cutting Products-Frozen	All	Ninety (90) days from the delivery date.
Coffee	Ground/Instant	One (1) year from the pack date if stored at room temperature.
Eggs-Shell	<ol style="list-style-type: none"> <li>1. Shell</li> <li>2. Liquid Fresh</li> <li>3. Liquid Fresh NFNC</li> <li>4. Frozen (30lb pail)</li> <li>5. Frozen Homo (12/2lb cartons)</li> </ol>	<ol style="list-style-type: none"> <li>1. Forty-five (45) days from the graded date stamp.</li> <li>2. Ten (10) weeks from the date of production.</li> <li>3. Eighteen (18) weeks from the date of production.</li> <li>4. Twenty-four (24) months from the date of production.</li> <li>5. Twelve (12) months from the date of production.</li> </ol>
Bread Products	All	Thirteen (13) days from the Julian date on the bread package if stored at room temperature.
Cookies	All	Six (6) months from the pack date if stored at room temperature.
Condiments	<ol style="list-style-type: none"> <li>1. Jelly</li> <li>2. Peanut Butter</li> <li>3. Syrup</li> <li>4. Hummus</li> </ol>	<ol style="list-style-type: none"> <li>1. One (1) year from the pack date.</li> <li>2. One (1) year from the pack date.</li> <li>3. One (1) year from the pack date.</li> <li>4. Ninety (90) days from the pack date.</li> </ol>
Prepackaged Meals	<ol style="list-style-type: none"> <li>1. PB&amp;J Box Lunches w/bread</li> <li>2. Hummus Box Lunches</li> <li>3. PB &amp; Pretzel Box Lunches</li> </ol>	<ol style="list-style-type: none"> <li>1. Thirteen (13) days from the Julian date on the lunch package if stored at room temperature.</li> <li>2. Ninety (90) days from the Julian date on the lunch package if stored at room temperature.</li> <li>3. Ninety (90) days from the Julian date on the lunch package if stored at room temperature.</li> </ol>
Pea Protein	All	Twenty-four (24) months from the packaging date.

### SHIPMENT DAMAGE/SHORTAGES

CALCTRA cannot process any claims for damaged or spoiled products if the items have been disposed of before inspection.

### WARRANTY

CALCTRA shall replace damaged or defective food products. Undamaged products are not returnable.

CALCTRA will validate temperature logs and samples. CALCTRA reserves the right to refuse returns of food products spoiled due to mishandling or not following the storage guidelines.

### GENERAL FOOD CORRESPONDENCE

Contact:

- Customer Service: 916-358-2733 or [customerservice@calctra.ca.gov](mailto:customerservice@calctra.ca.gov)
- Sales Department: 916-323-2419 or [salesinfo@calctra.ca.gov](mailto:salesinfo@calctra.ca.gov)